



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, August 1, 2012

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (12-3651)

Attachments: [AUDIO](#)

Present: Chairperson Eleanor R. Montaña, Vice Chairperson Frank S. Bacio, Commissioner Barbara Bigby, Commissioner Donald S. Andrews and Commissioner Susan Burton

Excused: Commissioner Cheryl Grills Ph.D. and Commissioner Anne S. Hill

Call to Order. (12-3437)

Chairperson Montaña called the meeting to order at 10:00 a.m.

Chairperson Montaña led in the Pledge of Allegiance, followed by a moment of silence.

I. ADMINISTRATIVE MATTER

1. Approval of the July 25, 2012 Minutes. (12-3438)

On motion of Vice Chairperson Frank Bacio, seconded by Commissioner Donald Andrews, unanimously carried, the minutes of July 25, 2012 were approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

2. Chairperson's Report on Various Items for August 1, 2012. (12-3439)

Chairperson Montaña shared the following Newspaper Article with the Commissioners:

Los Angeles Times

- Sheriff Accepts Blame in Jail Woes (July 28, 2012)

Commissioner Andrews also distributed an article from the Californian titled, "State Awards {Kern} County \$100 Million for Jail Expansion" (July 27, 2012).

Attachments: [SUPPORTING DOCUMENT](#)

3. Treasurer's Report for August 1, 2012. (12-3440)

Vice Chairperson Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$666.58.

4. Staff Report on Correspondence Received and Department Representative Reports for August 1, 2012. (12-3441)

Ms. Bolaji Famuyiwa, Commission Staff, reported that she contacted County Counsel as directed by the Commission to find out if it was within the Commission's purview to have access to and review the budget documents for the Men's Central Jail (MCJ). She advised that County Counsel recommended that the authority of the Commission as set forth below in Section 2.82.090 of the LA County Code, contemplates an inspection of jail conditions involving, among other things, the "effective and economical administration" of the jail. As such, the Commission may review budget documents associated with MCJ. The review however should be limited to how funds are expended related to the current conditions of confinement and those specific areas of recent concern.

2.82.090 Inspections--Matters to be examined.

The members of the commission, in visiting and inspecting jails and lockups as provided in this chapter, shall examine every department of each institution visited, and shall ascertain its condition as to effective and economical administration, the cleanliness, discipline and comfort of its inmates, and in any other respects, whether such institution is located within or without the corporate limits of any incorporated city. (Ord. 9673 § 3 (part), 1968: Ord. 9564 § 1 (part), 1968: Ord. 4099 Art. 54 § 1349, 1942.)

Additionally, as it relates to the inmate telephone system and the possible exploitation of inmate families being subjected to a \$25 hold on

their credit card; County Counsel also advised that in accordance with Section 2.82.090 above, an inspection of the inmate phone system and the current call and payment procedures would fall within the authority of the Commission. A simple discussion with the department about the various call and payment procedures and a review of the current telephone contract may likely suffice.

The Commission will advise Commander Cooper of the Sheriff's Department, the intent of the Commission to review MCJ's budget documents at the next meeting. Additionally, staff will consult with Commission Division's Chief, and prepare a draft memo to Commander Cooper requesting assistance to facilitate this review process. An update will be provided at the next Commission meeting.

Vice Chairperson Bacio also suggested reviewing the Inmate Services Welfare Fund.

5. Review of Group Home Compliance Monitoring Audit Reports for August 1, 2012. (12-3442)

Chairperson Montaño, Vice-Chairperson Bacio, Commissioners Andrews, Bigby, and Burton commented on the following Department of Children and Family Services (DCFS) and the Probation Department's Contract Compliance Monitoring Review Reports:

In compliance:

- **Teen Happy Home (2nd District) in Los Angeles was visited by Commissioner Burton on July 30, 2012.**
- **Hathaway Sycamore Child and Family Service (5th District) in Altadena was visited by Commissioner Bigby on July 31, 2012.**

Not in compliance:

- **Dubnoff Center (3rd & 5th District) in North Hollywood was visited by Chairperson Montaño and Commissioner Andrews on July 30, 2012. - None of the sections cited in the audit were in compliance.**
- **Mozel Pennington (2nd District) in Compton was visited by Commissioner Burton on July 31, 2012. - Corrective action has been taken on most of the sections cited in the audit with the exception of the DCFS Case Social Worker's not making timely/monthly contacts and personnel medical records.**

No one home:

- **Little People World (2nd District) in Compton was visited by Vice Chairperson Bacio on July 31, 2012.**

6. Commissioners Reports on Group Home and/or Detention Facilities Inspections from July 26, 2012 to July 31, 2012. (12-3443)

During the reporting period the following Group Homes/Facilities were reported as being in satisfactory condition:

- **Marina Del Rey Sheriff Station was visited by Chairperson Montano and Commissioner Andrews on July 31, 2012.**
- **Hillside Home for Children (Main Campus) was visited by Vice Chairperson Bacio and Commissioner Bigby on July 26, 2012. A kitchen tile needs fixing.**

During the reporting period the following Group Home/Facility was reported as being in unsatisfactory condition:

- **Dubnoff Center (Clybourn Group Home) was visited by Chairperson Montano and Commissioner Andrews on July 30, 2012. Food supplies were inadequate especially perishable foods; employee records were unorganized and scattered in multiple locations; staff did not know what a Life book was; First Aid Kit needs replenishing; no tag on fire extinguisher; and not enough clothing for youth.**

III. MISCELLANEOUS

Matters Not Posted

7. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (12-3444)

There were no matters presented for a future agenda.

Public Comment

8. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (12-3445)

There were no members of the public present to address the Commission.

Adjournment

9. Adjournment for the meeting of August 1, 2012. (12-3446)

There being no further business, the meeting was adjourned at 11:31 a.m. in memory of Astronaut Sally Kristen Ride, Ph.D. and the 12 people killed at a movie theater in Aurora, Colorado.